



# Gayani Kaluthanthri

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## ● EDUCATION & TRAINING

01/08/2021 - 01/11/2025 - BADULLA, SRI LANKA

**BACHELOR OF INFORMATION AND COMMUNICATION TECHNOLOGY HONOURS DEGREE.- UVA**  
WELLASSA UNIVERSITY OF SRI LANKA

Bachelor of Information and Communication Technology (Honours) in Software Technology, focused on building strong foundations in software development, system design, and modern computing practices. The programme covered core areas such as programming, database systems, web and application development, software engineering principles, networking fundamentals, and system analysis and design. It also developed practical skills in problem solving, project development, and working with industry-relevant tools and methodologies, enabling effective contribution to software projects in real-world environments.

**Level in EQF:** 6

## ● WORK EXPERIENCE

01/01/2026 - CURRENT - NUGEGODA, SRI LANKA

**PROJECT COORDINATOR – CURFOX PROJECT PARALLAX TECHNOLOGIES (PVT) LTD**

- Track timelines, deliverables, and task progress to maintain on-time project execution.
- Assist in planning and structuring tasks using project management tools and work breakdown structures.
- Communicate with stakeholders to provide updates, gather requirements, and resolve issues.
- Identify risks and bottlenecks to support timely problem resolution.
- Maintain documentation and support task prioritization aligned with project goals.
- Coordinate project activities across development teams to ensure smooth communication and workflow, and improve team coordination through regular follow-ups and progress reporting.

01/05/2024 - 01/11/2024 - KATUNAYAKE, SRI LANKA

**TRAINEE PROJECT MANAGER STERLING BPO SOLUTIONS (PVT.) LTD.**

- Collaborated with internal teams and external stakeholders to support project delivery.
- Prepared and maintained documentation, including user stories, use cases, and specifications.
- Assisted in project planning, scheduling, and progress monitoring.
- Analyzed data to generate insights for decision-making.
- Participated in client meetings across multiple time zones.
- Worked with developers to identify and resolve system issues and improve functionality.
- Managed website content using CMS platforms and conducted quality checks.

## ● SKILLS

Microsoft Office | Outlook | Organizational and planning skills | Good listener and communicator | Team-work oriented | Written and Verbal skills | Reliability | Responsibility | Analytical skills | Decision-making | Creativity | Good time management | Teamwork | Critical thinking | Flexibility | Strategic Planning | Motivated | Ability to Work Under Pressure | Conflict resolution | Problem-solving | positive thinking | Excellent organizational planning and solving problems in short time | Good at being proactive and efficient in high stress situations | Excellent writing and verbal communication skills | Efficient multi-tasking | Research and analytical skills | Good Communication

## ● PROJECTS

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01/01/2026 - CURRENT

- Currently involved in the development and project coordination of Curfox, a SaaS-based smart courier management system aimed at optimizing delivery operations. Contributing to system coordination, feature development, and improving customer delivery experience through scalable and efficient solutions.

10/03/2024 - 16/03/2025

- Collaborated and led a group research project focused on developing an AI-based system to detect traffic violations and automate the billing process in Sri Lanka. Integrated blockchain technology to ensure secure, transparent, and tamper-proof payment processing, while improving efficiency and accuracy in enforcement.

23/10/2023 - 01/02/2024

- Collaborated and led the development of a web-based waste management system using PHP (Laravel), Blade, HTML, CSS, and JavaScript. Implemented automated testing using Laravel Dusk to ensure system reliability, functionality, and a high-quality user experience.

01/10/2022 - 10/11/2022

- Led the team in designing and developing a dynamic coffee shop website using PHP, CSS, and JavaScript. Managed team coordination, implemented security enhancements, and designed and executed test cases to ensure system stability and performance.

## ● VOLUNTEERING

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01/10/2022 - 01/05/2025 Badulla

- Served as a volunteer member of the Rotaract Club, actively participating in community service projects, teamwork activities, and event organization, while developing communication, leadership, and social responsibility skills.

05/01/2023 - 05/05/2024 Badulla

- Program Team Volunteer (Secretary Team) at Futurista 2023 V1.0, an initiative under the IEEE Women in Engineering. Contributed to program coordination, maintained official documentation, supported communication within teams, and assisted in the smooth execution of event activities.

## ● LANGUAGE SKILLS

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Mother tongue(s): **SINHALA**

Other language(s): **ENGLISH PROFESSIONAL WORKING PROFICIENCY**

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I am focused on developing efficient IT solutions while continuously improving my technical and analytical skills. I adapt quickly to new challenges and bring a practical approach to problem solving and project coordination.

Sri Lanka, 26/05/2026